

## INSTRUCTIONS FOR THE SF-424C

- Column a.** If this is an application for a “new” project, enter the total estimated cost of each of the items listed on lines 1 through 16 (as applicable) under “COST CLASSIFICATIONS.”
- If this application entails a change to an existing award, enter the eligible amounts approved under the previous award for the items under “COST CLASSIFICATIONS.”
- Column b.** If this is an application for a “New” project, enter that portion of the cost of each item in Column a. which is not allowable for Federal assistance. Contact the Federal agency for assistance in determining the allowability of specific costs.
- If this application entails a change to an existing award, enter the adjustment [+ or (-)] to the previously approved costs (from column a.) reflected in this application.
- Column c.** This is the net of lines 1 through 16 in columns “a.” and “b.”
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- Line 1** Enter estimated amounts needed to cover administrative expenses. Do not include costs which are related to the normal functions of government. Allowable legal costs are generally only those associated with the purchase of land which is allowable for Fed
- Line 2** Enter estimated site and right(s)-of-way acquisition costs (this includes purchase, lease, and/or easements).
- Line 3** Enter estimated costs related to relocation advisory assistance, replacement housing, relocation payments to displaced persons and businesses, etc.
- Line 4** Enter estimated basic engineering fees related to construction (this includes start-up services and preparation of project performance work plan).
- Line 5** Enter estimated engineering costs, such as surveys, tests, soil borings, etc.
- Line 6** Enter estimated engineering inspection costs.
- Line 7** Enter estimated costs of site preparation and restoration which are not included in the basic construction contract.
- Line 8** NOTE: INSTRUCTIONS NOT PROVIDED FOR THIS LINE.
- Line 9** Enter estimated cost of the construction contract.
- Line 10** Enter estimated cost of office, shop, laboratory, safety equipment, etc. to be used at the facility, if such costs are not included in the construction contract.
- Line 11** Enter estimated miscellaneous.
- Line 12** Total of items 1 through 11.
- Line 13** Enter estimated contingency costs. (Consult the Federal Agency for the percentage of the estimated construction cost to use.)
- Line 14** Enter the total of lines 12 and 13.
- Line 15** Enter estimated program income to be earned during the grant period, e.g., salvaged materials, etc.
- Line 16** Subtract line 15 from line 14.
- Line 17** This clock is for the computation of the Federal share. Multiply the total allowable project costs from line 16, column “c.” by the Federal percentage share (this may be up to 100 percent; consult Federal agency for Federal percentage share) an